



ARKANSAS DEPARTMENT OF EDUCATION

Alternative Methods of Instruction (AMI) Plan 2018 -2019 Application

District Information

District Name	Cave City School District	LEA Number	6802
City	Cave City	County	Sharp
Superintendent	Steven Green	Phone	870-283-5391
Email			

Individual School / Campus Name	Grade Level
Cave City Elementary	preK-5
Middle School	6-8
High School	9-12

Previous Information

Total number of days the district missed due to exceptional or emergency circumstances.

2016-17

2017-18

1

3

Total number of AMI days used

N/A

3

Submission Instructions:

- E-mail completed applications to ADE.AMIapplication@arkansas.gov
- The deadline for applications to be submitted is September 15th.
- Applications will be reviewed in the order they are received. Incomplete or partial applications will not be reviewed.
- Consult the AMI Guidance document for additional information regarding plan topics.
- Notification of status will be sent via email to the superintendent at the address provided above.
- Approval is granted for the current school year only. Applications must be renewed annually.

A. If school is canceled due to an emergency or exceptional circumstance, explain the process by which the district shall determine if it will be an AMI or make-up day.

The Cave City School District had great success with the usage of AMI days during the 2017-18 school year. Community, teachers, parents, and students showed great support for the implementation of AMI days and understand the importance of uninterrupted academic progress. It is for this reason the CCSD school administrators have opted to request AMI days for the 2018-19 school year.

The CCSD Superintendent will determine when the district will utilize an AMI day; this decision may be anticipatory in the event the weather centers predict winter weather that may cause hazardous travel conditions. CCSD will apply the AMI option only during the winter weather months (December 1- March 30). Packets will be sent home with students at the beginning of

each of the winter weather months. During these months, in the event of an AMI day, the Superintendent will announce which day (or days) the students should work within their packets.

The Superintendent's goal will be to use AMI days first, as they provide uninterrupted instruction opportunities for students. If the district runs out of AMI days, and more cancellations are needed, the district will revert to the normal make-up day policy listed in the district handbook. CCSD will only utilize AMI days for weather-related school dismissals. AMI days will not be used for dismissals related to power outages, water leaks, or athletic events. CCSD Administrators intend to be anticipatory in identifying AMI days where inclement weather has been predicted. For example, if the National Weather Service issues a winter weather advisory within a few days' notice, CCSD will alert students and parents that in the event of an absence the district will use an AMI day. CCSD realizes this may not always be the case, as the weather is not fully predictable; however, the intent is to use AMI days as wisely and cautiously as possible and in the best interest of students.

B. Provide a description of the AMI assignments and materials used at each school within the district to effectively facilitate teaching and support learning for the benefit of the students.

In the event of an identified AMI day, all campuses at CCSD will offer alternative means of instruction via paper content packets developed by teachers at each grade level and will encompass material from each of the four core subject areas. The paper copies will be color coded to determine the AMI day. For example, AMI day 1 content packet may be copied on color paper or color coded in some similar way in Elementary, Middle School, and High School. This will ensure that not only is the work identifiable by the title of the packet but also by the color of the packet. These content packets will also be made available through the school website, student email, google classroom, and/or USB jump drives as needed. It is the teachers' discretion as to which technologies to incorporate into the learning materials. For example, an English teacher may create a podcast to post in their Google Classroom and a transcript of that podcast be included within the paper content packet. This type of varied method of delivery will ensure that all learning types will be reached during an AMI instructional day. CCSD has a 1-to-1 student device ratio; therefore, if a student does not have technology at home, a device can be provided via library check-out systems available at each of the district campuses.

The content materials will mainly focus on enrichment activities to reinforce concepts learned previously; however, some new material may be included to further each student's understanding

of a concept or skill. Content packs will also include materials that focus on previously tested skills and/or areas where students need improvement or extra practice. Teachers will assess the materials upon the return to school.

The utilization of an AMI day will allow for uninterrupted student learning throughout the winter months. This type of instruction will provide students with the opportunity to have continuous access to teachers via the approved method of delivery (google classroom, email, website, etc.). The AMI days also allows learning to continue for students, even though they are not physically on the school campus. Often, after a weather-related absence, teachers spend valuable instruction time reviewing content covered before the absence; with the use of AMI days, this should help eliminate the amount of non-instruction time and increase the time on task for students following a weather related absence.

C. Describe how student attendance will be determined for an approved AMI day.

CCSD Superintendent will identify which days' work to complete on each AMI day; therefore, the completion of each day's work will result in the student being counted as present for that day. If a student is unable to complete their AMI day's work, the building principal will determine an appropriate amount of time to submit the make-up work. Decisions regarding AMI make-up work will follow CCSD handbook guidelines.

D. Describe how the district will ensure implementation of Individual Education Programs (IEPs) for students with disabilities on AMI days.

AMI content packets will be modified to meet individual requirements for each student identified as having an IEP. Work within the packet will reflect the same modifications the student receives during normal school hours. Classroom teacher or Special Education teachers will explain the AMI packet work and the expectations for each student receiving an IEP AMI packet. IEP AMI packets will follow specific IEP guidelines for individual students. Paper packets will have each student's name listed on the packet, the content within the packet will meet individual student needs.

E. Describe how the district will communicate with parents and students the purpose and expectations for an AMI day.

Upon the approval of this application, CCSD will send letters home explaining the AMI days' purpose of creating an uninterrupted learning experience for students. This information as well as expectations, due dates, and AMI details will also be posted to the school website, the school district marque signs, and district social media platforms. When an AMI day is determined, the Superintendent or designated communication liaison will notify parents and community using the districts standard means of communication. The Superintendent or Communication Liaison will alert parents as to which day's work should be completed on that specific AMI day. For example, using the district telephone alert system, the communication liaison will specify that AMI Day 1 work should be completed on this day.